RESOLUTION NO. 2026-38

RESOLUTION APPROVING AN AMENDMENT TO THE HACA ADMINISTRATIVE PLAN, CHAPTER 3, ELIGIBILITY, EXHIBIT 3-3, CRIMINAL BACKGROUND SCREENING GRID AND PROCEDURES

The Housing Authority of the City of Asheville ("HACA" or "Authority") proposes to update Chapter 3, Exhibit 3-3 of its Housing Choice Voucher Administrative Plan to incorporate the revised Criminal Background Screening Grid and Procedures approved by the Board of Commissioners on June 24, 2026. The revised exhibit updates criminal offense lookback periods and establishes procedures for reviewing criminal history, considering mitigating circumstances, and determining applicant eligibility.

WHEREAS, Chapter 3 of the Administrative Plan addresses eligibility, including criminal background screening and related admission determinations; and

WHEREAS, the HACA Board of Commissioners approved a revised Criminal Background Screening Grid and Procedures on June 24, 2026, as reflected in the policy presented for incorporation as Exhibit 3-3; and

WHEREAS, HACA desires to incorporate the revised Exhibit 3-3 into Chapter 3 of its Administrative Plan so that the published plan reflects the policy approved by the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ASHEVILLE:

1. The Board hereby approves the amendment to Chapter 3, Eligibility, of the HACA Administrative Plan to replace the existing Exhibit 3-3, HACA Criminal Background Screening Grid and Procedures, with the revised Exhibit 3-3 presented with this resolution.

2. This action approves the Administrative Plan amendment only and does not constitute a new or separate approval of the underlying criminal background screening policy previously approved on June 24, 2026.

3. The President and CEO, or designee, is authorized to incorporate the revised Exhibit 3-3 into the Administrative Plan and complete any applicable implementation, notice, or submission requirements.

4. The Administrative Plan amendment shall take effect in accordance with applicable requirements.

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HOUSING AUTHORITY OF THE CITY OF ASHEVILLE

RECORDING OFFICER'S CERTIFICATION

I, Ella Santos, the duly appointed Secretary of the Housing Authority of the City of Asheville, do hereby certify that Resolution No. **2026-38** was properly adopted at a Regular meeting held **October 28, 2026.**

By: _____
Ella Santos, Secretary

(SEAL)